

City of Decatur
Board of Public Works & Safety Minutes
March 3, 2020

The City of Decatur Board of Public Works and Safety members met on Tuesday, March 3, 2020 at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Craig Coshow, Tyler Fullenkamp, and Mayor Dan Rickord. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the February 18, 2020 meeting. Coshow made a motion to approve the minutes. Fullenkamp seconded the motion. Motion carried.

Jeff Sheets, Captain of the Decatur Fire Department and Decatur Volunteer Fireman, Tony Stimpson, appeared before the Board seeking permission to apply for a grant from the Indiana Department of Health for Narcan. This would be used by first responders and public safety employees who are exposed to Opioids. There will be no cost to the City. Coshow made a motion to give Sheets permission to apply for the grant with the Indiana Department of Health. Seconded by Fullenkamp, the motion was adopted.

Coshow made a motion to make the publication on February 13 and 20, 2020 for bids for street materials, equipment & labor a matter of record. Seconded by Fullenkamp, the motion was adopted.

Bids for street materials, equipment & labor for the year 2020 were then opened and read aloud by the City Attorney, the bids received had the appropriate paperwork required, the bids were from: Fleming Excavating, Inc., Decatur; Brook's Construction of Fort Wayne; Luginbill Excavating of Berne; Stone-Street Quarries of Hoagland; US Aggregate, Richmond; and Wayne Asphalt, Fort Wayne. Coshow made a motion for the Operations Manager, Jeremy Gilbert to take the bids under advisement. Seconded by Fullenkamp, the motion was adopted.

Jeremy Gilbert, Operations Manager presented Change Order #6 from Custom Net Backstops for the Hanna Nuttman Project. The Change Order included backstop wall padding for all six fields that was originally left out due to insufficient funding. The cost of Change Order #6 is \$39,800, which will be paid from the Park Donation fund for Hanna Nuttman. Coshow made a motion to authorize Mayor Rickord to sign and approve Change Order #6 at a cost of \$39,800. Seconded by Fullenkamp, the motion was adopted.

Jeremy Gilbert, Operations Manager presented the agreement negotiated between the City and Indiana Michigan Power Company for three phase service to power lights and concession stands at Hanna Nuttman Park. The original cost suggested was \$60,000 to \$80,000. As a result of negotiations the cost is now \$18,783.60. Coshow made a motion to pay Indiana Michigan the cost of \$18,783.60 for electrical work and two (2) transformers for the Hanna Nuttman Ball Park. Seconded by Fullenkamp, the motion was adopted. Funds will be paid from the Park Donation fund for Hanna Nuttman.

Gilbert informed the Board members that Indiana Michigan Power is requiring the City to install by code, 4- 36x36x12 CT cabinets and 2- 100 amp disconnects on the outside of the two buildings in Hanna Nuttman Park. Gilbert received an estimate from Bleeke Electric to do this change for the electrical service in the amount of \$5,125.00. Fullenkamp made a motion to approve the estimate from Bleeke Electric. Coshow seconded the motion. Motion carried.

Jeremy Gilbert, Operations Manager discussed a Change Order from Bleeke Electric for a total of \$12,235.00 for wiring six (6) scoreboards at a cost of \$9,450.00 and installing the lights for two (2) flags poles at \$2,785.00 at Hanna Nuttman Park. Coshow made a motion to accept the Change Order totaling \$12,235.00 for Bleeke Electric. Seconded by Fullenkamp, the motion was adopted.

Gilbert mentioned that early in the Hanna Nuttman Park project regarding the lighting for the parking lots several different options had been studied. Bleeke Electric had donated six (6) 30-foot poles, which Phil Bleeke had taken down from another project. The poles are in good condition and need to be painted. To install the six (6) poles with two (2) LED lights per pole, would cost \$12,800.00. Coshow made a motion to approve the Change Order from Bleeke Electric for parking lot lighting at \$12,800.00, and for Gilbert to work with the Clerk-Treasurer for funding this from the Park Donation fund or the Common Council's lighting account. Seconded by Fullenkamp, the motion was adopted.

Councilmen Matt Dyer, Scott Murray, and Wylie Sirk joined the Board of Public Works and Safety meeting for information and input purposes only.

Jeremy Gilbert, Operations Manager, shared that a discussion for the need for more downtown parking was started approximately a year ago. With all the successful activities going on downtown, more parking is needed. Gilbert recommended using the lots on the Northwest and Southeast corners of the First and Monroe Street intersection could be prepared and used for parking. The northwest lot would be a permanent lot and it was suggested the southeast lot could be temporary until action is taken regarding the plan for improvements along the river. A motion had already been made and adopted regarding the possible use of the southeast lot about a year ago with no action being taken. It was shared that a walking space be provided by the wall in the northwest lot. Coshow remarked that when the earlier discussion had been held for using the lot on the southeast corner, the cost would be rather reasonable by using stone milled locally. It was noted no plans were in the works regarding the Mark's Heating and Air Conditioning building, but Mayor Rickord had toured the building and it would need a lot of work to make it usable. Coshow made a motion to proceed with making parking lots of the two (2) City owned lots at the 1st Street and Monroe Street intersection, and for Gilbert to work with the Clerk-Treasurer, Phyllis Whitright on funding. Seconded by Fullenkamp, the motion passed.

Operations Manager, Jeremy Gilbert, and Decatur Public Works employee, Lisa Pilgrim shared that they had talked with representatives and toured the facility of Republic in Fort Wayne in regards to a single stream process which would ease the separation process for City employees working the recycling program. Fullenkamp made a motion to try the single stream process with Republic for a couple of months, and then report back to the Board. Seconded by Coshow, the motion was adopted.

Curt Witte, Building and Zoning Superintendent gave an update for the sidewalk work along 17th Street. TG Concrete's quote was \$36,270 if the City did the excavating and \$46,640 if they did the excavating. Liter Concrete quoted \$36,270 with the City doing the excavating and \$44,640 if they did the excavating. Hitchcock Concrete quoted \$39,200 with the City doing the excavating and \$48,200 with them doing the excavating. Coshow made a motion to go ahead with the project with Witte taking the quotes under advisement, using the lowest quote. Seconded by Fullenkamp, the motion was adopted. It was noted that the cost needed to include \$500 for the topographical study and \$1,600 for INDOT. Thus, the cost for the Liter quote is \$46,790 for 17th Street from west Monroe Street to Hwy 224 west, including the ADA ramps. Fullenkamp made a motion to proceed with Liter's quote at \$46,790. Seconded by Coshow, the motion was adopted.

Curt Witte, Building and Zoning Superintendent appeared before the Board seeking permission to solicit quotes from local contractors for the various aspects of work to be done to complete the HIVE. Witte informed the Board that he would not be able to be the general contractor to oversee the project, since he will be inspecting the project. Coshow made a motion to allow Witte to solicit quotes. Fullenkamp recused himself, Rickord seconded the motion. Motion was adopted.

Witte reminded the Board members that he plans to attend the tax certificate sale on March 11, 2020 for the 710 Schirmeyer property. If others were present to bid, Witte will not bid. If Witte does purchase the property, there will be 120-day period before the property can be transferred to the City. Once in the City's name Witte will have an order to demolish the house.

Curt Witte, Building and Zoning Superintendent had contacted the Pike County Recorders Office regarding the copier he located at a cost of \$8,431.00 compared to \$12,000-\$15,000 at other businesses and e-bay. He learned there were no problems with the copier but Pike County officials decided to purchase a color copier instead. Thus, the new copier is to be received by the Building and Zoning Department later this week. Witte shared that Priority Engineering of Indianapolis is also providing a one (1) year warranty with the copier.

City Attorney, Tim Baker had reviewed copies from other municipalities regarding the lease and service agreement for Safe Haven Baby Boxes (SHBB). Attorney Baker had requested some language to be added to the City's agreement with SHBB, which Baker is still waiting for approval from the representative from Safe Haven Baby Box. Coshow made a motion to authorize the Mayor to sign the lease and service agreement pending approval from SHBB of the amendments. Seconded by Fullenkamp, the motion was adopted.

There being no other business to come before the Board, Fullenkamp made a motion to adjourn. Seconded by Coshow, the motion was adopted.

Adjournment was at 7:34 P.M.