

CITY OF DECATUR  
BOARD OF PUBLIC WORKS & SAFETY MINUTES  
MARCH 1, 2016

The City of Decatur Board of Public Works and Safety members met on Tuesday, March 1, 2016 at 6:00 p.m. at City Hall in Council Chambers 172 N. 2<sup>nd</sup> Street. Members present were Cam Collier and Mayor, Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright. Board member, Bill Karbach was absent.

The Clerk-Treasurer emailed the minutes from the February 16th meeting. There were no corrections or amendments. Collier made a motion to approve the minutes. Meyer seconded the motion. Motion was unanimous.

The City Engineer, Nate Rumschlag informed the board members he solicited quotes for only the stormwater portion for Master Drive improvements, and requested to waive the bidding process to expedite the project. By consensus, the board members tabled the project, and directed the City Engineer to prepare preliminary cost for the entire project, including sidewalks, trees, and lighting and report back to the Board so they can determine how this project can be funded.

The City Engineer, Nate Rumschlag received an application to permit Community Fiber Solutions (CFS) to run fiber optical cable in the City's right-of-way on Dayton Avenue from Northwest School to Arnold Company on 13<sup>th</sup> Street. The City Engineer requested approval to review and sign the permit application along with Building Supt., Roger Gage, and Operations Manager, Jeremy Gilbert. Collier made a motion to approve the request. Meyer seconded the motion. Motion carried.

Operations Manager, Jeremy Gilbert reviewed the bids for Street Materials, Equipment and Labor for 2016, and recommended for the Board of Works members to reject the bid from US Aggregates, due to not submitting the correct bid form, but accepting all other bids from Fleming Excavating, Wayne Asphalt, Stone Street Quarries, and Brooks Construction. Collier made motion to accept the Operations Manager recommendation. Meyer seconded the motion. Motion carried.

Council members, Craig Coshow, Matt Dyer, Tyler Fullenkamp and Wylie Sirk attended the meeting.

Community Coordinator, Melissa Norby presented a proposal for \$33,400.00 with Jones Petrie Rafinski (JPR) for professional services for the St. Mary's Nature Preserve and Trail project. The Community Coordinator asked if another quote is required. According to the City's purchasing ordinance, quotes are not required for professional services. The City has worked with JPR on other projects, so Collier made a motion to approve the proposal from JPR. Meyer seconded the motion. Motion carried.

The Mayor mentioned at the January 27<sup>th</sup> Board of Works meeting, it was approved to purchase Ortiz's and Mark's properties from the Sewer Bond for the Sewer Interceptor Project. Due to Kevan Biggs not receiving a grant for the downtown lofts and a Creative Engagement Center, the Greater Decatur committee may possibly consider using these buildings for this purpose. The City Attorney was directed to see if the City could reimburse the Sewage Utility for the cost of these properties, and if the repayment could be extended over a period of time.

Operations Manager, Jeremy Gilbert showed pictures of a recycling truck that is for sell, and informed the members the City of Hammond has offered the City a price of \$45,000 for two used recycling trucks. Gilbert and the City mechanic, Jeremy Jones have looked at the trucks, and only minor repairs are needed. Gilbert commented that a new truck and box would cost approximately \$150,000.00. Gilbert mentioned the trucks can be used for other purposes, not just recycling, and that he already has the funds budgeted if council approves the purchase. Hank Mayer, Director of the Adams County Solid Waste Management District was present and handed out a list of questions for the City to consider before making a decision on whether or not to provide curbside recycling. In order for the District to received recyclables, the items must be sorted. Hank Mayer strongly encouraged educating the public, and to do a survey of how many people are willing to participate, before providing the service. Councilman Dyer commented that he has received several requests from the public, who would like Decatur to have curbside recycling. Councilman Sirk suggested advertising curbside recycling, and also post information on the City's website. The Mayor and Melissa will prepare a survey for public comments. Collier made a motion to recommend to Council to purchase both used recycling trucks from the City of Hammond for potential use for recycling. Meyer seconded the motion. Motion carried.

The ladies in charge of the Pennsy Depot Renovation Project gave an update on the project. Suzy Fuelling reported the roof has been replaced, electrical completed and ready for lighting, and plumbing is done. Limberlost Construction has started redoing the walls. DeHoff Insulation will be insulating the attic, and the street department will be removing the tree and paving the driveway. Sandy Collier gave the financial report, stating the project has received approximately \$119,500 from fund raisers, donations, and grants. Expenses total around \$113,739. Some unexpected items, not included in their budget was the garage door, patio furniture, and repairs to the eaves and also the basement post. Mrs. Collier mentioned the City Attorney is working on a contract for the public to rent the facility, which they've received several inquiries wanting to rent the building in the month of May. The ladies asked how much to charge for rent, and if a dumpster should be purchased for trash disposal. The City Attorney recommended contacting a realtor, on what an average rental fee would be, and the Operations Manager informed the ladies not to purchase a dumpster that the sanitation department will collect the trash. Also questioned was if alcohol is allowed on the premises. The Clerk-Treasurer will check with the City's insurance company and report back to them.

The Clerk-Treasurer had three (3) Utility Easements recorded. The easements are between the City and Marjorie and Terry Conrad 1143 Mix Avenue, and Ralph Loshe Revocable Trust 135 S. 1<sup>st</sup> Street, and Ronald Franz 220 N. 1<sup>st</sup> Street. Collier made a motion to make the Utility Easements a matter of record. Meyer seconded the motion. Motion carried.

There being no further business, Collier made a motion for adjournment. Meyer seconded the motion. Motion carried. The meeting was adjourned at 7:29 p.m.