

City of Decatur
Board of Public Works & Safety Minutes
February 19, 2019

The City of Decatur Board of Public Works and Safety members met on Wednesday, February 19, 2019 at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Craig Coshow, Bill Karbach and Mayor Ken Meyer. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the February 5, 2019 meeting. Karbach made a motion to approve the minutes. Coshow seconded the motion. Motion carried.

The first item of business was a request by Corey Affolder, owner of A Business Complex located at 123 N. 1st Street to post four (4) signs in his parking lot east of City Hall as per Ordinance 1988-21. Coshow made a motion to allow posting of signs as per Ordinance 1988-12. Seconded by Karbach the motion was adopted.

Karbach made a motion to make a matter of record the advertisement for bids for street materials, equipment and labor for 2019. Seconded by Coshow, the motion was adopted.

Sealed bids were then opened from contractors for various materials, equipment and labor: Brook's Construction, Fleming Excavating, Wayne Asphalt, Stone-Street Quarries, Luginbill Excavating, and U.S. Aggregates. All bids had the proper paperwork completed with signatures and were notarized. All bids submitted also included a 5% Bid Bond except U.S. Aggregates which submitted a 10% bid bond. Coshow made a motion for Jeremy Gilbert, Operations Manager, to take all bids under advisement and report later. Seconded by Karbach, the motion was adopted.

Jeremy Gilbert, Operations Manager then reported an issue regarding demolition of the old water tower located along the Rivergreenway Trail. He shared it had been decided that funds from the unsafe building account could be used for demolition. He noted he had contacted Fleming Excavating, Inc. for a quote, but had not received any as of yet. Thus, he has only received one quote, which came from the Worx Companies out of Fort Wayne. It was suggested Gilbert send a letter to Fleming and Luginbill asking for a quote within a week. It was noted that it is preferable to keep the work done locally if possible. Gilbert noted the work needs to be done as soon as possible as it is a safety issue. Coshow made a motion for Gilbert to contact local contractors and for Gilbert to award the quote to the lowest and most responsive quote, if no response is received within a week, Gilbert was given permission to accept the quote from Worx Companies. Motion was seconded by Karbach, the motion was adopted.

Jeremy Gilbert, Operations Manager, next brought up the Parks & Recreation budget for 2019 included funding for an additional full-time employee for the Parks Department. He shared a new job description had been drawn up for a full-time maintenance person. Thus, he is asking permission to proceed with the hiring process. Posting will be made internally and if there is no result, the position will be advertised externally. The Park Board will be responsible for interviewing, hiring, and setting the pay. Coshow made a motion to give Gilbert permission to proceed with the hiring process. Seconded by Karbach, the motion was adopted.

Karey Fuelling, Wastewater Superintendent, and Kevin Hackman, Utilities Auditor, appeared before the Board to report that approximately \$135,000 were not expended from the Guaranteed Savings Contract used for the clarifier project. They noted they have a wish list for additional items and that they would like to seek permission to seek a contract for the possible

additions, some of which are mandatory. By consensus, items related to the original contract can be added to the contract by a Change Order for additional task to be presented at the next meeting.

Don Bergdall, Civil Infrastructure Manager reported that AECOM is working on a letter for IDEM clarifying what the City plans to do regarding the City's request for a three (3) year extension for the Agreed Order with IDEM. He shared that a phone conversation with the IDEM representative had basically approved the three (3) year extension. Bergdall is meeting with AECOM representative tomorrow to finalize the letter which will be shared with City Attorney, Tim Baker before sending the letter to IDEM. Coshow commended all involved for their work in getting the extension approved. Bergdall shared the first area where the camera will be used after arriving on March 18, 2019 will be at Jefferson Street. Also discussed was having the City get two appraisals for the three (3) properties for possible purchase for the Phase 4 project for the storage tank. The City Attorney remarked that the Lytle property needed to be done in the near future as both Steve and Pat Lytle are having some health problems and they have signed a letter of authorization to conduct soil borings and Phase 1 environmental assessment, which will be done by NIRCC. Coshow made a motion to make the letter of authorization signed by Steve and Pat Lytle a matter of record. Seconded by Karbach, the motion was adopted. The other two properties are not a priority at this time.

Councilmen Cam Collier, Matt Dyer, Tyler Fullenkamp, and Wylie Sirk joined the Board of Works meeting for information and discussion purposes only.

Chief of Police, Lennie Corral appeared before the Board and shared that members of the Police Department had liked the no-shave November project and that the officers had come to him seeking permission to have beards. He shared 14 of 19 officers noted they would pay \$10 a month to be contributed to the Hanna Nuttman Project if they were allowed to have well-maintained beards. Chief Corral noted he would make sure the beards would be neat and clean. Chief Corral shared that Fort Wayne, Bluffton, and Auburn have changed their policies regarding facial hair. Coshow made a motion to leave the decision up to Chief Corral's discretion, with a time line to review. Seconded by Karbach, the motion was adopted.

Chief Corral also shared that with the three (3) new reserves, his budget hasn't been needed too much for clothing as the reserves could use some of the former officer's uniforms.

Jeremy Gilbert, Operations Manager shared he had studied the bids for street materials, equipment and labor, he recommended the acceptance of all bids to be used as available when needed. Karbach made a motion to accept Gilbert's recommendation. Seconded by Coshow, the motion was adopted.

City Attorney, Tim Baker shared that he had put the County on record by serving a tort claim notice for the City to preserve the ability to recuperate expenses for the incident that occurred in August 2018 that involved Deputy Fire Chief, Jim Hitchcock during a fire run. Coshow made a motion to make the letter sent by Attorney Baker to the County a matter of record. Seconded by Karbach, the motion was adopted.

There being no further business to be brought before the Board, Coshow made a motion to adjourn. Seconded by Karbach, the motion was adopted.

Adjournment was at 6:50 P.M.