

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
FEBRUARY 16, 2016

The City of Decatur Board of Public Works and Safety members met on Tuesday, February 16, 2016 at 6:00 p.m. at City Hall in Council Chambers 172 N. 2nd Street. The meeting was called to order by Mayor, Ken Meyer. Roll call showed board members, Cameron Collier and Bill Karbach were present. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer emailed the minutes from the February 2nd meeting. There were no corrections or amendments. Karbach made a motion to approve the minutes. Collier seconded the motion. Motion was unanimous.

Karbach previously requested at the November 2, 2015 Board of Works meeting to receipt the golf cart registration fees into the Local Law Enforcement Continuing Education fund, rather than the General fund, since the police officers are handling the inspections of the golf carts. This would provide them additional funding for training. In order to do this, the City Attorney will need to amend the current ordinance. Collier made a motion to direct the City Attorney to amend the current ordinance to receipt future golf cart registration fees to the Local Law Enforcement Continuing Education fund. Karbach seconded the motion. Motion carried.

Also discussed at the November 2, 2015 Board of Works meeting, Karbach was directed to get cost estimates on printing booklets to hand out to people with the rules on using golf carts on city streets. The estimate received was \$210.00 for 300 booklets. Meyer made a motion to proceed with printing 300, and to pay for the printing cost from the Building and Plan Commission budget. Collier seconded the motion. Motion carried.

Council members, Craig Coshow, Matt Dyer, Tyler Fullenkamp and Wylie Sirk attended the meeting.

Karbach made a motion to make the legal notice for bids for street materials, equipment and labor a matter of record. Collier seconded the motion. Motion carried.

The Mayor opened the bids received for street materials, equipment and labor for 2016, and the City Attorney read the bids aloud. The bids received were from Brooks Construction Co., Inc., Wayne Asphalt and Construction Co., Inc., Fleming Excavating, Inc., Stone Street Quarries, Inc. and US Aggregates, Inc. US Aggregates did not complete Bid Form 96 properly, so the bid was rejected. All other bids included the correct paperwork required. Karbach made a motion to take the bids under advisement until March 1st meeting, to allow the Operations Manager, Jeremy Gilbert to review the bids. Collier seconded the motion. Motion carried.

The City Engineer, Nate Rumschlag, along with a representative from Community Fiber Solutions (CFS) is requesting permission to run a fiber optical cable in the City's right-of-way on Village Green Drive to the new County Judicial building on Winchester Street. Karbach made a motion to give permission for the City Engineer, Building Supt., Roger Gage, and Operations Manager, Jeremy Gilbert to sign the necessary permit document to allow the use of the right-of-way. Collier seconded the motion. Motion carried.

Operations Manager, Jeremy Gilbert and Utilities Director, Dan Rickord explained to the members the need to relocate the water lines from East Monroe Street/US Highway 224 East, to the front yard of the Decatur Riverside Center before INDOT begins the raising of US Highway 224 Project. Gilbert and Rickord have met with consultants and INDOT representatives on this project and they've agreed with relocating the water lines. The City will need to hire a contractor to do directional drilling. Rickord informed the members quotes have been solicited from Fleming Excavating for \$49,785.00, and Bercot, Inc. for \$53,500.00. Rickord and Gilbert suggested relocating the water lines now, and before the new road is completed, which will be less expensive, due to contractor's availability to do the project. Karbach made a motion to accept the low quote from Fleming Excavating and to move forward with relocating the water lines. Collier seconded the motion. Motion carried.

Collier made a motion to make the Real Estate Agreement between Marco Developments, LLC and the City of Decatur to purchase real estate and improvements at 116 N. 1st Street for \$234,500.00 a matter of record. Karbach seconded the motion. Motion carried. The City Attorney commented that the cost of the property is the average of two (2) appraisals. The property owner has until April 20, 2016 to remove items from the garage, and September 1, 2016 to remove items from the main building. The purchase will be paid from the Sewer bond, as part of the Sewer Interceptor project.

Wastewater Supt., Anne Butcher was directed at the previous meeting to solicit another quote for a more durable pump with rubberized coating for the digester. Butcher mentioned after talking with vendors, stainless steel is the best option. Councilman Coshow also added that the vendor informed them the ammonia would not be good on rubberized material. Butcher commented, once the new sewer interceptor is in, she will check yearly for grit from river water getting into the pump; if the grit becomes an issue, she will look at hiring a contractor to remove the grit. Butcher received two (2) quotes for a stainless steel pump from Thermal Process Systems for \$36,122.35, and PumpTek for \$48,970.00. Collier made a motion to approve the low quote from Thermal Process Systems to be paid from the Sewage Utility Operating fund. Karbach seconded the motion. Motion carried.

Community Coordinator, Melissa Norby questioned if two quotes are required for professional services, since professional services are not included in the City's purchasing ordinance. Norby has received a quote from Kevin McCrory of JPR of \$28,000.00 for services for the Nature Preserve project. Norby also mentioned other services needed for the Nature Preserve project is wetland delineation estimated at \$3,500.00, and vegetation management for \$7,500.00. Norby mentioned JPR can include these services within their contract, or the City could hire another firm to provide these services. By consensus, the wetland delineation and vegetation management services can be included under one contract. Norby reported a survey will need to be done also, and Steve Kreigh is the only appraiser certified to do this type of survey, which will cost approximately \$600.00. Karbach made a motion to approve the survey work with Steve Kreigh. Collier seconded the motion. Motion carried.

Melissa Norby requested the City's approval for the Decatur Main Street and Decatur Rotary to hold a beer and barbeque festival on Saturday, June 25th on Madison Street between 2nd and 3rd Street. Decatur Main Street will be in charge of home brewed beers, and Decatur Rotary is in charge of the barbeque. Norby mentioned that there were some concerns on this event, but informed

members that this will be a safe event with police patrol. By consensus, the members approved the event.

The City Attorney, Tim Baker reported the property on 1st Street owned by GKB was offered \$20,000.00 to purchase for riverfront development, and due to the property being less than \$25,000.00, no appraisal was required. By consensus, members approved purchasing the property for \$20,000.00, which will be paid from City funds.

The City Attorney also reported Decatur Redevelopment Commission board member, Larry Isch approached Paul Faurote about purchasing his property on Monroe Street. The average of the two (2) appraisals was \$17,500.00. By consensus, the City is not interested in purchasing this property at this time.

Board of Works member, Bill Karbach mentioned the Police Department has needed additional manpower for several years ever since the City placed Officer Affolder at North Adams Community Schools as a School Resource Officer nine years ago. This left the department one patrolman short. Police Chief, Greg Cook stated that there's multiple things that have caused a shortage in the police department, such as, annexations, additional training, vacation/holiday/sick time off, etc. The Mayor handed out information from Indiana Association of Cities and Towns (IACT), which gives a population of surrounding cities and towns, the number of police officers, and a number of full-time officers per 1,000 residents, showing Decatur was below average. The Mayor commented that no action is needed at this time, but would like the members to possibly consider the request for future.

At the previous Board of Works meeting, members approved a quote from E.M.S. for environmental hazard studies on three (3) properties for the Sewer Interceptor Project. The City Engineer received another quote from Barton Environmental Consulting, LLC. (B.E.C.), who will provide environmental services for all the properties, not-to-exceed \$7,000.00. Karbach made a motion to reject E.M.S. quote and accept the quote from B.E.C. Collier seconded the motion. Motion carried.

There being no further business, Karbach made a motion for adjournment. Collier seconded the motion. Motion carried. The meeting was adjourned at 7:29 p.m.