

City of Decatur
Board of Public Works & Safety Minutes
February 6, 2018

The City of Decatur Board of Public Works and Safety members met on Tuesday, February 6, 2018, at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Bill Karbach, Councilman Craig Coshow, and Mayor Ken Meyer. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the January 16, 2018 meeting. Coshow made a motion to approve the minutes. Karbach seconded the motion. Motion carried.

The first item on the agenda was the four (4) year street sweeping contract between INDOT and the City. The contract is from July 1, 2017 through June 30, 2021 for the City to sweep two (2) times a year, 4.3 curb miles on US 27 and 2.3 curb miles on US 224 at a rate of \$2,376 per year. A motion to approve and authorize the Mayor to sign the contract with INDOT was made by Coshow, seconded by Karbach and adopted.

Discussion next was on the building located at 120 W. Monroe Street at First and Monroe Street, owned by Brian Chronister. Councilman Coshow had been working with Mr. Chronister as citations had been made regarding the building being unsafe. Mr. Chronister has agreed to enter into an agreement to allow the City to demolish the building and then he would deed the area to the City. Since there is a mortgage on the building, a motion was made by Coshow to approve the terms of the agreement upon Council's approval of spending not more than \$25,000 towards this project, pending the mortgage being released by the bank. The motion was seconded by Karbach, and adopted. Karbach suggested using the monies in the Plan Commission budget designated for Unsafe Buildings.

A motion was made by Karbach to approve and authorize the Mayor to sign the agreement with Crowe Horwath for providing financial services as Municipal Advisor for Phase I of the Water Utility Revenue Bond Issuance at a cost not to exceed \$38,000, plus out-of-pocket expenses. Seconded by Coshow, the motion was adopted.

Civil Infrastructure Manager, Don Bergdall requested authorization to proceed with utility easements with two (2) property owners on Eastbrook Drive for the City to install and maintain the lift station. Coshow made a motion to authorize Bergdall to proceed with obtaining the easements. Seconded by Karbach, the motion was adopted.

Having received a recommendation from the Decatur Plan Commission to put a cap of \$25,000.00 for building permits on larger projects, the Board reviewed that when the permit structure was changed three (3) years ago there were no large projects such as the North Adams Schools and the Adams Memorial Hospital (Woodcrest) which are now seeking permits. In order to be reasonable regarding fees and to be in alignment with what was anticipated three (3) years ago, a motion was made by Coshow to recommend to the City Council a cap on building permits at \$25,000.00. Seconded by Karbach, the motion was adopted.

A discussion regarding the annexation of a portion of the 600 north farm owned by the City to be used for the new water plant was held since the land is currently under the jurisdiction of the County. A motion was made by Karbach to authorize Brett Miller to do a survey of the area. Seconded by Coshow, the motion was adopted.

A resolution had been prepared by Tom Pitman, Bond Counsel from Barnes & Thornburg, and the City Attorney, Tim Baker presented the Resolution of the Board of Public Works & Safety, which authorizes acquisition, construction and installation of improvements to the Waterworks System and issuance of water utility revenue bonds, was considered. Karbach made a motion to introduce Resolution 2018-1 by short title only. Seconded by Coshow, the motion passed. City Attorney Tim Baker read Resolution 2018-1 by short title only. Karbach made a motion to adopt Resolution 2018-1. Seconded by Coshow, Resolution 2018-1 was then adopted.

Chief of Police, Lennie Corral gave an update regarding the quote he had received to purchase 21 Glock firearms and holsters. The original quote was from Acme Sports, Inc. for \$6,803.20. He noted he had talked with a distributor, Kiesler's Police Supply, Inc. at the Police Conference who gave him a lower price of \$5,907.50. Corral mentioned with trade-in and with the monies collected from PPK's sales, and the deferral money from the Prosecutor's office, the total cost for the on-duty firearms and holsters is \$657.50.

Councilmen Matt Dyer, Tyler Fullenkamp, Scott Murray, and Wylie Sirk joined the remainder of the Board of Works meeting for discussion and information purposes only.

Kevin Hackman, Utility Auditor presented two (2) quotes regarding upgrading the software for utility billing. He had met with two (2) companies: Keystone and Ampstun Corporation. He weighed the pros and cons of each and recommended going with Ampstun Corporation at a rate of \$20,875. Coshow made a motion to approve purchasing the software from Ampstun Corporation for utility billing at a cost of \$20,875, and authorized the Mayor to sign the proposal. Seconded by Karbach, the motion was adopted.

Mayor Meyer had received a letter from Chief of Police Corral noting that Officers Austin Gross and Reid Arnold had completed their year of probationary status and should receive pay as a 1st Class Officer with one (1) year of service. A motion to make the letter a matter of record and make the pay effective as of January 2, 2018 was made by Karbach. Seconded by Coshow, the motion was adopted.

Jeremy Gilbert, Operation Manager appeared before the Board and shared they had been working with Martin Riley as they are making sure the restrooms on the second floor of City Hall are ADA accessible. A motion was made by Coshow, and seconded by Karbach to authorize Mr. Gilbert to proceed with sealed quotes as needed. The motion was adopted.

Mark Sullivan of Midwestern Engineering appeared before the Board to answer any questions regarding the contract with Midwestern Engineering for Phase I and II of the Water Utility Improvement Projects. Phase I should take approximately 15 months totaling \$873,000, Phase II will take approximate 12 months to complete, totaling \$790,000.00. After questions were answered regarding various parts of the contract and after requesting the word "shall" be changed to "may" regarding part four (4) for inspection services. Sullivan will get authorization from the City before proceeding with inspections. The City Attorney also requested that E-Verify be added to the contract. Coshow made a motion to approve Midwestern Engineering contract with the amendments. Seconded by Karbach, the motion was adopted.

There being no further business to be brought before the Board, Coshow made a motion to adjourn. Seconded by Karbach, the motion was adopted.

Adjournment was at 7:16 P.M.