

City of Decatur  
Board of Public Works & Safety Minutes  
February 4, 2020

The City of Decatur Board of Public Works and Safety members met on Tuesday, February 4, 2020 at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Tyler Fullenkamp and Mayor Dan Rickord. Craig Coshow was absent. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

With Coshow absent, Mayor Rickord announced with Fullenkamp and himself present, there was a quorum to conduct business.

The Clerk-Treasurer had emailed the minutes from the January 21, 2020 meeting. Fullenkamp made a motion to approve the minutes. Mayor Rickord seconded the motion. Motion carried.

The first item on the agenda was resident Molly Carll who was concerned with the utility bill and questioned she is billed for the minimal amount of 360 feet while she uses much less. Mayor Rickord informed her that he would need to talk with the City's financial advisor to see what affects this would make on revenues if the minimum bill would be changed, and report back to her. Ms. Carll also inquired why she still receives a bill in the mail when her payments are deducted from her bank account automatically. Kevin Hackman, Utility Auditor informed her if she wants to go paperless billing, she can sign up on-line.

The next item on the agenda was a discussion regarding the rehab of the Winchester Street Water Treatment Plant (WTP). Kevin Hackman, Utility Auditor, and Mark Sullivan from Midwestern Engineers, Inc., shared the proposal to go the route of new construction vs rehabilitation of the Winchester St. WTP. It was shared that after careful consideration, Midwestern Engineers, Inc. and Kokosing Industrial recommends building a new water treatment plant onsite adjacent to the existing Winchester Street WTP for a cost savings in excess of \$260,000, improved efficiency in starting and completing construction, allowing the current Winchester WTP to remain in use during the new construction, better use of the Monroe Street WTP which could come off totally, improved construction efficiency, and having the new construction eliminating safety and structural concerns associated with rehabilitating a 50 year old building. City Attorney, Tim Baker will look at the bond ordinance to see if new construction is allowed or if amendments may be needed to the bond ordinance. Fullenkamp made a motion to approve the recommendation from Hackman and Sullivan pending Bond Counsels comments. Seconded by Mayor Rickord, the motion was adopted.

Councilmen Matt Dyer, Scott Murray, and Wylie Sirk joined the Board of Public Works and Safety meeting for information and input purposes only.

The next item on the agenda was the opening of sealed bids for thirteen (13) used vehicles the City no longer needs. Fullenkamp made a motion to make the legal notice regarding sealed bids for the used vehicles a matter of record. Seconded by Mayor Rickord, the motion was adopted.

The Mayor opened the sealed bids for the used vehicles, and the City Attorney read the bids aloud. Following the opening and reading of the bids, Fullenkamp made a motion to accept the highest bid on each of the thirteen (13) vehicles. Seconded by Mayor Rickord, the motion was adopted. The highest bid results were \$627 for vehicle #1 2009 Ford Crown Victoria from Joel Christian, \$1,780 for vehicle #2 1990 Chevy S-10 truck from Andy Stratton, \$1,530 for vehicle #3

1989 International Dump Truck from Brent Arnold, \$1,150 for vehicle #4 1975 Ford Truck with Sewer Jetter from Rex Reynolds, \$505 for vehicle #5 2003 Ford Expedition from Epic Truck & Auto, \$1,000 for vehicle #6 2000 Dodge Dakota Sport from Epic Truck & Auto, \$1,405 for vehicle #7 2006 Ford Explorer from Glen Strickler, \$501 for vehicle #8 2001 Dodge Ram 2500 4 wheel drive from Kent McBarnes, \$1,825 for vehicle #9 2005 Ford Ranger from Epic Truck & Auto, \$700 for vehicle #10 2008 Ford Crown Victoria from Joel Christian, \$1,227 for vehicle #11 2010 Ford Crown Victoria from Joel Christian, \$502 for vehicle #12 2003 Dodge Ram 2500 from Derek Swaidner, \$2,150 for vehicle #13 Bobcat Clark 540 Skid Loader from Leo Schurger.

Chief of Police, Lennie Corral appeared before the Board requesting permission to open the application process for a new police officer. The Chief mentioned that an officer had applied to the Fort Wayne Police Force and would likely get the job. It was noted by City Attorney Tim Baker that smaller cities and towns were going to be faced with Fort Wayne advertising for officers who receive higher pay than the smaller areas are paying. Fullenkamp made a motion to allow Chief Corral to proceed with the application process. Seconded by Mayor Rickord, the motion was adopted.

Curt Witte, Building and Zoning Superintendent appeared before the Board regarding a request he received for new sidewalks on 17<sup>th</sup> Street. Witte noted there were no sidewalks along either side of the street and school buses did not go to that area, so children are walking on the streets. Witte would like to use some funds that were budgeted for sidewalk improvements from the Rainy Day Fund for that area. Witte requested permission to get three (3) quotes to put sidewalks on the east side of the street, and estimated the cost to be around \$40-45,000. The City Attorney mentioned a possible Barrett Law Financing, which would likely need a bond issue that could be used towards sidewalks. Fullenkamp made a motion to allow Witte to proceed with getting three (3) sealed quotes for the next meeting. Seconded by Mayor Rickord, the motion was adopted.

Curt Witte, Building and Zoning Superintendent then informed the Board of the code changes to the Building Code Ordinances regarding such items as manufactured trusses and other State mandates that need to be added to the City's Ordinance. Witte also noted the ordinances address Certificate of Occupancy under Zoning, which some wording needs to be added, and Sections 150.352 and 150.354 need to be deleted, since it is not used. The City Attorney remarked that Council will need to approve these changes by Ordinance. Fullenkamp made a motion to direct the City Attorney to proceed with making the necessary changes by Ordinance to present to Council at the next meeting on February 18th. Seconded by Mayor Rickord, the motion was carried.

Mayor Rickord gave a quick update regarding the traffic study which has been completed for East Monroe Street and Piqua Road. It was shared that the City is above and beyond the state mandate in the draft form presented. The City Police will continue to be available and will be doing further study especially with getting the cars into Belmont Drive and off East Monroe Street. The school is also looking with ways to assist in the vehicle traffic. It is hoped that the City and the school can work together to get cars off East Monroe Street.

Fullenkamp made a motion to make a matter of record the Certificate of Appointment and Employment Contract with the new Police Patrolman, Dennis Bosler and the Oath of Office for the new Police Reserves, Colyn Torson and Gabe Schwaller. Seconded by Mayor Rickord, the motion was adopted.

Jeremy Gilbert, Operations Manager appeared before the Board seeking permission to proceed with concrete grinding with Go Green at a cost of \$5.98 a ton which is down slightly from the last cost as they are doing a larger quantity of grinding this time. Fullenkamp made a motion to allow Gilbert to proceed with the grinding of concrete at the cost of \$5.98 per ton. Seconded by Mayor Rickord, the motion was adopted.

Clerk-Treasurer Whitright brought forth the Annual Service Agreement with the Adams County Economic Development Corporation (ACEDC) requesting the City's share of \$47,676.53 for the year 2020, which is 13% of the City's Local Income Tax distribution for Economic Development. The ACEDC will invoice the City in two installments in June and December. Fullenkamp made a motion to approve the agreement and allow the payments. Seconded by Mayor Rickord, the motion was adopted.

City Attorney, Tim Baker shared information that had been sent from Maumee River Basin Commission Director, Rod Renkenberger regarding the demolition of the Evergreen Facility. City Attorney Baker asked the Board members to review the information Renkenberger had emailed and provide any input they may have in order to have the bid documents approved at the next Board of Works meeting on February 18<sup>th</sup> and advertise about a week later for a bid opening in late March or early April.

City Attorney, Tim Baker had received a contract regarding Baby Boxes. Baker will look into how other areas work through the process such as any resolution and the procedural steps needed. Councilman Dyer noted that if the City does provide a Baby Box, he may know of some funding that is available to help with this.

Kevin Hackman, Utilities Auditor shared that Maintenance Connection has accepted the contract addendum submitted by the City. The contract will be presented at the next meeting for the Board of Works approval.

There being no other business to come before the Board, Fullenkamp made a motion to adjourn. Seconded Mayor Rickord, the motion was adopted.

Adjournment was at 7:28 P.M.