

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
FEBRUARY 2, 2016

The City of Decatur Board of Public Works and Safety members met on Tuesday, January 19, 2016 at 6:00 p.m. at City Hall in Council Chambers 172 N. 2nd Street. The meeting was called to order by Mayor, Ken Meyer. Roll call showed board members Cameron Collier and Bill Karbach were present. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer emailed the minutes from the January 19th meeting. There were no corrections or amendments. Karbach made a motion to approve the minutes. Collier seconded the motion. Motion was unanimous. The Clerk-Treasurer also emailed the minutes from the Special meeting, which was held on Wednesday, January 27th. Collier made a motion to approve the minutes as received. Karbach seconded the motion. Motion carried.

The City Engineer, Nate Rumschlag requested for the Board of Works members to consider a Pre-Sale Inspection Ordinance for sump pumps. This would allow an inspector to review the connection of homes for ordinance violations that affect the operations of the sewer system. After the discussion, the Mayor directed the City Engineer to prepare procedures on paper for the board to review in the future.

Council members, Craig Coshow, Matt Dyer, Tyler Fullenkamp and Wylie Sirk attended the Board of Works meeting.

The City Engineer, Nate Rumschlag informed the members a survey/topo data is needed for the river bank stabilization work behind the Macklin properties for the 1st Street Sewer Interceptor Project. Rumschlag received a quote from Miller Land Surveying for \$975.00. Also needed is additional subsurface exploring and geotechnical recommendation for this project. Rumschlag received a proposal from Alt & Witzig Engineering, Inc. for \$2,435.00. Collier made a motion to approve Miller Land Surveying quote and to approve for the Mayor to sign the proposal from Alt & Witzig. Karbach seconded the motion. Motion carried. These services will be paid from the Sewage 2015 Construction bond.

Members discussed further setbacks for utilities, and possibly meet with utility representatives in the future. No action was taken at this time.

The City Engineer was asked to give an update on the City/County fringe zone. The fringe zone has not been established, due to some concerns and questions.

Wastewater Supt., Anne Butcher submitted quotes for a jet pump for the digester. Butcher explained the digester system has been out of service for about a year due to grit from river water. She also suggested contracting with a company to remove the grit. After discussing pump options, by consensus, Butcher was directed to solicit another quote for a more durable pump with a rubberized coating, and then report back at a future meeting.

Collier made a motion to make the Certificate of Appointment, and also the employment contract for the new police patrolman, Teddy Bessesen a matter of record. Karbach seconded then motion. Motion carried.

Collier made a motion to make the Memorandum of Agreement with Ronald Franz to acquire a 35 foot wide utility easement on the north end of his property (formerly First Merchants Bank) on the corner of 1st and Monroe Street for \$5,000.00 a matter of record. Karbach seconded the motion. Motion carried. This easement will be paid from the Sewage 2015 Construction bond.

Members discussed the City's requirement for signage for businesses. Many business owners are not aware that signs need to be approved by the city, and city ordinance only allows one (1) free standing sign. Greg Kitson, who is a member of the Board of Zoning Appeals was present and commented that a business owner can come before the BZA to request a variance. The Building Supt., Roger Gage mentioned that there has been some issues with a business owner on 13th Street who doesn't want to comply. The City Attorney recommended the owner be notified of the requirements to comply with the City code. Mayor Meyer will notify the business owner.

The City Engineer, Nate Rumschlag received a quote not to exceed \$4,000.00 from E.M.S. for environmental hazard studies for three (3) structures (Rice building, Ortiz and Mark's garages) for the Sewer Interceptor Project. Karbach made a motion to accept the quote from E.M.S. and to proceed with soliciting quotes for the other structures for this project. Collier seconded the motion. Motion carried.

The City Engineer received a quote for natural resource consulting services for the Sewer Interceptor Project from Williams Creek Consulting, estimating a lump sum for natural resource assessment of \$4,650.00, and \$3,000 for time and materials for on-call consulting and project meetings. The tasks Williams Creek will provide is wetland delineation and a bat habitat tree survey. The area being assessed will be approximately .5 miles of the sanitary sewer interceptor replacement along the St. Marys River from approximately Jefferson Street to Park Street. Karbach made a motion to approve the quote and to have the Mayor sign the services agreement on behalf of the Board of Works members. Collier seconded the motion. Motion carried.

There being no further business, Karbach made a motion for adjournment. Collier seconded the motion. Motion carried. The meeting was adjourned at 7:25 p.m.