

City of Decatur
Board of Public Works & Safety Minutes
February 1, 2022

The City of Decatur Board of Public Works and Safety members met on Tuesday, February 1, 2022 at 6:00 P.M. Members present were Tyler Fullenkamp and Mayor Dan Rickord. Also present were Clerk-Treasurer Phyllis Whitright and City Attorney Anne Razo. Board member Craig Coshow was absent.

The Clerk-Treasurer had emailed the minutes of the January 18, 2022 meeting. Fullenkamp made a motion to approve the minutes as emailed. Mayor Rickord seconded the motion. Motion carried.

The first item on the agenda was the opening of bids for the Community Crossings Matching Grant (CCMG 2021-2). Three (3) bids were received as follow: Brooks Construction of Fort Wayne \$1,100,221.00, Wayne Asphalt of Fort Wayne \$1,087,673.90, and E&B Paving of Fort Wayne \$1,196,415.65. Fullenkamp made a motion for Operations Manager Jeremy Gilbert to take the bids under advisement for review. Seconded by Mayor Rickord, the motion was adopted. Gilbert noted that USI Consultants were unable to attend tonight's meeting, but will tally the amounts from the bids and return with the final results at the next meeting.

Fullenkamp then made a motion to make the Matching Grant Agreement (CCMG 2021-2) between the City and INDOT that was approved and signed electronically a matter of record. Seconded by Mayor Rickord, the motion was adopted. The agreement is to enable the State to award a Grant of \$905,709.31 representing 75% of the eligible cost of the project for repaving 19 city streets, with the City paying 25% of the cost.

Jeremy Gilbert, Operations Manager informed the Board members that the City has a 2003 International Harvester garbage truck that has basically exceeded its life expectancy. The truck is not used often and is beginning to have issues. Thus, Gilbert sought permission to sell the truck through the auction process. Fullenkamp made a motion to permit Gilbert to proceed with the auction process for the 2003 International Harvester garbage truck. Seconded by Mayor Rickord, the motion was adopted.

Operations Manager Jeremy Gilbert presented a Right-of-Way Services Contract with American Structurepoint, Inc. for the 5 Points Intersection Improvements Project. The contract allows American Structurepoint to move forward with acquisition of the property. The consultant services shall not exceed \$20,747.00. Fullenkamp made a motion to approve the contract and allow for the necessary signatures. Seconded by Mayor Rickord, the motion was adopted.

Fullenkamp made a motion to authorize Mayor Rickord to sign the agreement for \$466,481.40 with VTF Excavation, LLC for the Homestead Drainage Upgrades, Phase 1 Site Development Project. Seconded by Rickord. Motion was adopted.

Utilities Auditor, Kevin Hackman appeared before the Board seeking approval for a contract with Christopher B. Burke for on-call professional services regarding the State changes for NPDES MS4 Program Assistance. The contract is not to exceed \$50,000. City Attorney Anne Razo had reviewed the contract and requested some revisions, which have been made and approves the new proposal. Fullenkamp made a motion to approve the contract with Christopher B. Burke at a cost not to exceed \$50,000 for on-call assistance. Seconded by Mayor Rickord, the motion was adopted. Fullenkamp then

made a motion authorizing Mayor Rickord to sign the contract. Seconded by Mayor Rickord, the motion was adopted. This will be paid from the Stormwater Utility fund.

Police Chief Lennie Corral appeared before the Board regarding the 2022 Contract for the School Resource Officer, Trent Busse. It was shared that the signing of the contract earlier had been overlooked and Chief Corral had spoken with North Adams Community Schools Superintendent, Kim Haitt and she had signed the contract. There were no changes to the contract, other than to Appendix "A", which is the reimbursement amount from the school to the City was adjusted to reflect the pay and benefits of Officer Busse for the year of 2022. Fullenkamp made a motion to approve the 2022 School Resource Officer Contract and authorized Mayor Rickord to sign said contract. Seconded by Mayor Rickord, the motion was adopted.

Next on the agenda was a lease agreement with Ivy Tech Community College to rent a classroom at the MERIT Center. Colton Bickel, Director of the Adams County Economic Development Corporation (ACEDC) was in attendance who shared that Ivy Tech would be hosting Excel workshops at a cost of \$400 per person for all courses or \$150 for each course. The training classes are Feb. 8, 15 & 22 from 1:00 to 5:00 p.m. Bickel noted that additional dates have been added in March, 1st and 8th. Colton mentioned that a payment schedule for leasing had not been established with IVY Tech. However, a portion of the registration fees would go to the MERIT Center. Fullenkamp made a motion to approve the lease with Ivy Tech Community College to use the MERIT Center and waive the rent and deposit fee, and authorized Mayor Rickord to sign the lease agreement. Seconded by Mayor Rickord, the motion was adopted. Following the passage of the motion, Fullenkamp noted that a fee structure needs to be established as the goal is for the MERIT Center to be self-funding.

Curt Witte, Building and Zoning Superintendent, appeared before the Board and shared that as a result of the Board of Works action at the January 18, 2022 meeting to allow Corey Affolder to remove the salvageable materials from the building at 138 North Second Street, Affolder had donated \$200 to the REV Sports Complex at Hanna Nuttman Park. Affolder had originally noted half of the sales would be donated but the sales were \$263.50 and he donated \$200. Affolder was thanked for his generous contribution.

Curt Witte also informed the Board of Works members that Corey Affolder was willing to enter into another contract with the City to remove the debris within the 138 North Second Street building at a cost of \$2,800.00, which Witte remarked that it would be much cheaper than renting the units to use to dispose of the debris. However, it was noted that a second quote was needed. Fullenkamp made a motion for Witte to get a second quote and let City Attorney Anne Razo know the result so she can draft the appropriate contract. Seconded by Mayor Rickord, the motion was adopted.

There being no other business to come before the Board, Fullenkamp made a motion to adjourn. Seconded by Mayor Rickord, the motion was adopted.

Adjournment was at 6:50 P.M.