

City of Decatur
Board of Public Works & Safety Minutes
January 21, 2020

The City of Decatur Board of Public Works and Safety members met on Tuesday, January 21, 2020 at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Craig Coshow, Tyler Fullenkamp, and Mayor Dan Rickord. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the January 7, 2020 meeting. Fullenkamp made a motion to approve the minutes. Coshow seconded the motion. Motion carried.

The first item on the agenda was the City-County IT Licensing and Service Agreement for 2019. The agreement is for licensing and services rendered in 2019 for Decatur City Hall, Police and Fire Departments, and for the Wastewater Treatment Plant Facility. The Decatur Public Works Department and the Riverside Center are also included in these services, but haven't been set up at this time, and will not be charged for 2019. Charges paid for the year of 2019 for network services for City Hall, Police, Fire and Wastewater Departments totaled \$26,023.52, which has been attached to the agreement. Coshow made a motion to approve and sign the 2019 agreement between the City and Adams County for IT services and licensing. Seconded by Fullenkamp, the motion was adopted.

Jeremy Gilbert, Operations Manager appeared before the Board regarding the purchase of a trailer for the excavator that was approved to purchase at the January 7, 2020 meeting. Gilbert had received two (2) quotes. RPM Machinery provided a quote of \$18,332.40 and Indiana Trailer Sales of Decatur provided a quote of \$17,800.00. Coshow made a motion to purchase the trailer from Indiana Trailer Sales at a cost of \$17,800.00. Seconded by Fullenkamp, the motion was adopted.

Gilbert then brought up the design for the dugouts at Hanna Nuttman Ball Park. Gilbert, and Curt Witte, Building and Zoning Superintendent had studied the plans for a better design. Gilbert had met with Brett Gibson who was hired to construct the dugouts and had some concerns about the design, especially regarding air getting under the roof and causing problems and suggested closing many of the openings for safety and for longer use. The estimate from Gibson with the new design for the twelve (12) dugouts is \$862 per dugout, which is still less than the original second quote that was received at the Sept. 3, 2019 Board of Works meeting. Gibson's original quote that was approved on Sept. 3, 2019 meeting for the 12 dugouts was \$25,660, plus the new design is \$10,340 totaling \$36,000. Coshow made a motion to approve Gibson's estimate totaling \$36,000 for material and labor to construct twelve (12) dugouts with the new design. Seconded by Fullenkamp, the motion was adopted.

Councilmen Matt Dyer, Scott Murray, and Wylie Sirk joined the Board of Public Works and Safety meeting for information and input purposes only.

Curt Witte, Building and Zoning Superintendent appeared before the Board who had received complaints on weeds and a dilapidated shed in early December. The owner, Sue Ann Kummer at 321 N. 16th Street had been given 30 days to remove the weeds and make repairs to the shed. With no changes, a letter had been sent to the owner to appear before the Board of Works members. The owner and her daughter appeared before the Board and asked to be allowed until spring to tear down the shed and clear the weeds, and hopefully put in a fence. The owner explained that the planting were there to keep people from going through her yard. City Attorney Baker suggested the owner might

need to get a protective order to keep people out of the yard. By consensus, the Board members allowed the owner until spring to get the shed down, the weeds out, and possibly adding a fence as the owner suggested.

Kevin Hackman, Utilities Auditor appeared before the Board with a Change Order for \$18,425.00 from Watson Excavating, Inc. for items not on the original plan for the High Street Water Main project to add some tie-ins and taps at the north and south of Homestead addition, Park Center Clinic, and at the hospital. This will be paid from the 2018 Water Bonds Construction fund. Fullenkamp made a motion to accept the Change Order from Watson Excavating for \$18,425.00. Seconded by Coshow, the motion was adopted.

Kevin Hackman, Utilities Auditor had talked with Maintenance Connection regarding the three (3) year extension of the contract for the Asset Management software for the utilities. Hackman shared that at the January 7, 2020 meeting that the contract included a 7% yearly cost increase for three years, they have now agreed to a 2% increase, and have extended the contract from a five-year contract rather than a three-year contract. The contract was not ready for signatures since Maintenance Connection will be amending some language in the contract as requested, and including the new rate percentage. Will present the contract at the next Board of Works meeting.

Utilities Auditor Hackman then recommended to continue service with Dixon Engineering, Inc. to perform the needed water tower inspections. Dixon will only do inspections and not repairs. Thus, they do not look for things to add for repairs. The cost is \$8,925, plus travel time and preparation of report to inspect all three water towers. Hackman did not get additional quotes as Dixon Engineering is the company they have worked with in the past. Robots are used to do the inspections, so there is no need to drain the tanks. Fullenkamp made a motion to authorize the Mayor to sign the contract with Dixon Engineering, Inc. to inspect three (3) water towers. Seconded by Coshow, the motion was adopted.

Fire Chief, Les Marckel informed the Board members that the City Attorney reviewed the purchase agreement with MacQueen Emergency for the new fire truck, and requested to add an Exhibit D to include language pertaining to indemnification, disputes, and state requirements to the agreement. Coshow made a motion to authorize Mayor Rickord to sign the purchase agreement subject to Council's approval of the additional appropriations from LOIT-Public Safety Fund. Seconded by Fullenkamp, the motion was adopted.

There being no other business to come before the Board, Fullenkamp made a motion to adjourn. Seconded Coshow, the motion was adopted.

Adjournment was at 6:43 P.M.