

City of Decatur
Board of Public Works & Safety Minutes
January 18, 2022

The City of Decatur Board of Public Works and Safety members met on Tuesday, January 18, 2022 at 6:00 P.M. Members present were Craig Coshow, Tyler Fullenkamp, and Mayor Dan Rickord. Also present were Clerk-Treasurer Phyllis Whitright and City Attorney Anne Razo

The Clerk-Treasurer had emailed the minutes of the January 4, 2022 meeting. Fullenkamp made a motion to approve the minutes. Coshow seconded the motion. Motion carried.

Coshow then made a motion to approve the minutes of the Special Board of Public Works & Safety meeting held Monday, January 10, 2022. Seconded by Fullenkamp, the motion was adopted.

First on the agenda was Jeremy Gilbert, Operations Manager who presented the contract between Indiana Michigan Power Company and the City regarding 30' electric easement (0.477 acres) as part of the Homestead Drainage Upgrade Project. Board members had previously given approval at the January 4, 2022 meeting for Mayor Rickord to sign the contract. Thus, Gilbert presented the contract for Mayor Rickord's signature and the City Attorney notarized his signature.

Curt Witte, Building and Zoning Superintendent appeared before the Board seeking approval of an agreement between the City and Corey Affolder for Affolder to remove the salvageable materials from the interior of the building at 138 North Second Street. Affolder agreed to donate one-half of any proceeds from the sale of the salvageable materials to the City's REV Sports Complex at Hanna Nuttman Park. Fullenkamp made a motion to approve the agreement with Corey Affolder and authorized Mayor Rickord to sign said agreement. Seconded by Coshow, the motion was adopted.

Building and Zoning Superintendent Curt Witte announced that he had hired Brad Roe as the Assistant Building Inspector and Code Enforcement Officer. Roe will start work on Monday, January 24, 2022. Coshow made a motion to make the Employment Agreement with Brad Roe a matter of record. Seconded by Fullenkamp, the motion was adopted.

Fullenkamp made a motion to make the Oath of Office for the new Police Reserve Officer Andrew Wolf, who was sworn in on January 7, 2022 a matter of record. Seconded by Coshow, the motion was adopted.

Colton Bickel, Director of the Adams County Economic Development Corporation (ACEDC) was on hand to share that since the Board had approved the quotes from Koorsen Fire & Security at the August 4, 2020 Board of Works meeting, no action regarding security cameras and key fobs for the MERIT Center had been taken. Bickel noted he had obtained an updated quote from Koorsen's which was slightly higher than the 2020 quote. Thus, with plans for child care facilities to be opened at the MERIT Center, it is important to update the system for the safety of all. Bickel reported that he had written and received a Lilly Endowment grant to cover the costs of upgrading the camera system and key fobs. Bickel shared that he had talked with a representative from Innovative Concepts and it may be possible to get a quote from them also. Following discussion, Coshow made a motion for Bickel to obtain a second quote from Innovative Concepts and then he and Mayor Rickord could study the quotes and select the most responsible quote. Seconded by Fullenkamp, the motion was adopted.

Karey Fuelling, Wastewater Superintendent appeared before the Board regarding replacement of a flat roof over the chemical tank at the wastewater plant that is leaking and needs replaced. Fuelling received three (3) quotes from two (2) vendors as follows: Fort Wayne Roofing (\$17,800) to remove all the existing roof, and Landmark Roofing (\$11,091.42) removing only 1" of the existing roof, and a second quote from Landmark Roofing (\$10,164.21) using a Duro-Last roofing material. Fullenkamp was concerned that Landmark's quotes were for only one-inch removal rather than total removal of the current roofing. Fullenkamp made a motion for Fuelling to proceed by requesting Landmark Roofing for the cost for total removal of the current roofing and then gave Fuelling the option to proceed with the lowest quote. Seconded by Coshow, the motion was adopted.

Police Chief Lennie Corral and Sergeant Luke Rumschlag appeared before the board and handed out proposed changes to the Police Department's Standard Operating Procedures (SOP) Manual, Section III, 3.01 for Vehicle Pursuits. Sergeant Rumschlag who is trained as an Instructor for Emergency Vehicle Operations Course (EVOG), shared that the current policy left a lot of room for interpretation. The biggest change was in the section regarding Termination Procedures, noting in the Termination of a Pursuit, there is a four (4) step procedure. And, in a deadly force situation, everything available can be used. Sgt. Rumschlag also shared that in case of a pursuit, an officer would always remain in the City. City Attorney, Anne Razo commented that she also reviewed the policy changes and approved. Coshow made a motion to accept the proposed changes to be added to the Police Department's SOP. Seconded by Fullenkamp, the motion was adopted. Fullenkamp and Mayor Rickord both thanked Sgt. Rumschlag for all his efforts and especially looking ahead rather than waiting for something to happen.

Kevin Hackman, Utilities Auditor appeared before the board seeking permission to purchase another 500 meters from Ferguson, who is the same vendor the previous meters were purchased, to replace the manual read meters at a cost of approximately \$120,000. The cost will be split between half water utility and half from sewage utility. Fullenkamp made a motion to allow Hackman to proceed with purchasing 500 additional meters. Seconded by Coshow, the motion was adopted.

Utilities Auditor Kevin Hackman appeared before the Board regarding the possible solar project at the east Water Treatment Plant. During the Special Meeting held on Monday, January 10, 2022, it was decided to proceed with the project but it was noted there is a great time crunch as the process must be completed before July 1, 2022. Thus, Hackman is seeking permission following the adoption of a resolution by the Council later this evening to proceed with the needed RFP (Request for Proposal). It was noted that normally the RFP would be completed before further action, but with the time constraints, Hackman is seeking permission to proceed with the RFP so the bids could be opened at the February 15, 2022 meeting. Thus, a Public Hearing could be held on March 1, 2022 and then final approval on March 1, 2022. Normally, the Council would act first but because of the time constraint the Council and the Board of Public Works are both involved at the same time. Fullenkamp made a motion to allow Hackman to proceed with the RFP subject to Council's approval of the appropriate resolution to utilize a public-private method of procuring necessary projects for the City. Seconded by Coshow, the motion was adopted.

There being no other business to come before the Board, Fullenkamp made a motion to adjourn. Seconded by Coshow, the motion was adopted.

Adjournment was at 6:55 P.M.