

City of Decatur  
Board of Public Works & Safety Minutes  
January 3, 2017

The City of Decatur Board of Public Works and Safety members met on Tuesday, January 3, 2017, at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Bill Karbach and Mayor Ken Meyer. Also present was Clerk-Treasurer, Phyllis Whitright. Absent was Cameron Collier, and City Attorney Tim Baker.

The Clerk-Treasurer had emailed the minutes from the December 20, 2016 meeting. There were no corrections. Karbach made a motion to approve the minutes. Meyer seconded the motion. Motion carried.

A motion was made by Karbach to make the Certificate of Appointments and also the Conditional Employment Contracts for the new police officers Austin Gross and Reid Arnold, and the new firefighter Heath Fullenkamp a matter of record. Seconded by Meyer, the motion was adopted. It was noted that Police Chief Greg Cook will still be hiring another police officer as provided in the 2017 budget.

Mayor Meyer then brought up the Madison Street Project. He shared that \$100,000 had been set aside as possible matching funds for a grant that was not received. He talked of fund raising through PATRONICITY which seeks funds on-line with IHEDA providing matching funds. A goal of \$50,000 would become \$100,000. Also, \$250,000 has been set aside to raze the Schafer building and over \$200,000 has been pledged through the Capital Campaign. In addition there could be an estimated \$50,000 of in-kind support as a result of what Kevin McCrory's plan would be and what city employees could do. Thus, there is a total of a possible \$700,000. Mayor Meyer asked if the City should put this together as a plan to propose to the Northeast Indiana Regional Partnership to hopefully receive part of the \$42 million the Partnership had available. Community Development Director Melissa Norby was encouraged to put the proposal together.

Councilmen Craig Coshow, Matt Dyer, and Wylie Sirk joined the remainder of the Board of Public Works and Safety meeting.

Bill Karbach, in charge of City Code Enforcement, brought up the copy of dangerous and dilapidated buildings and/or homes that he had distributed last meeting. Karbach shared that earlier there had been 8 garages that needed action and 6 had been taken down. Those current owners pictured in the packet had not yet been notified as Karbach was seeking input. He wanted advice on who should send out the notifications--him, City Council, or the City Attorney. Karbach noted he wanted direction on this item and suggested the trailer court along 13<sup>th</sup> Street would possibly be the next area to be addressed. After some discussion it was decided to wait until the next meeting and to check with City Attorney Tim Baker. Thus, discussion will continue at the next meeting, January 17, 2017.

Fire Chief Les Marckel noted the need to do something with the trailer court on US Highway 27/13<sup>th</sup> Street. Mayor Meyer noted information needed to be sought regarding who owns the trailers, how many people live there, and how many are occupied. Code Enforcement Officer, Bill Karbach will get more information before presenting to the Board members.

Operations Manager Jeremy Gilbert shared there is \$27,000 in the 2017 MVH-Street budget to upgrade the Bobcat. The current machine is 6 years old and they wish to upgrade to a Track Loader. Having received two quotes, he asked for permission to trade for the upgrade with Affolder Implement for \$27,628. He noted Affolder Implement had the lower quote as he gave a higher discount. Gilbert noted he had enough in his budget to pay the additional \$628. Karbach made a motion to approve the trade in/purchase at a cost of \$27,628 from Affolder Implement. Seconded by Meyer, the motion passed.

Gilbert then presented two quotes to purchase a Tool Cat to be used for the trails for the Parks Department. The low quote was from Affolder Implement for \$43,778. Council previously approved at budget time to pay for this equipment from the CCD fund. \$43,000 was budgeted in the CCD fund, and he plans to ask the Park Board for the \$778 if the Board of Public Works and Safety members approve the quote. Karbach made a motion to accept the low quote from Affolder Implement for \$43,778 with \$43,000 to be paid from the CCD fund, and the \$778 to come from the Parks & Recreation budget. Seconded by Meyer, the motion was adopted.

Gilbert then noted they needed equipment to install signage posts, especially for the safety of the employees. He noted that by ordinance he needed to get two quotes, but so far he could only get one quote for \$4,200. It was noted that the County might share their equipment. Gilbert is to contact Lonnie Caffee from the County, and also continue to seek a second quote, and report back to the board.

There being no other business to come before the Board, Karbach made a motion to adjourn the meeting. Seconded by Meyer, the motion passed.

Adjournment was at 7:08 P.M.